Administration

Index of Operations Plans and General Operating Guidelines

1. Introduction

   To provide a basis for carrying out the mission of the Gwinnett County, Georgia Amateur Radio Emergency Service® (ARES®), a series of Operation Plans (OPLANs) and Standard Operating Guidelines (SOGs) have been developed. It is necessary to maintain an index of those documents. This document serves as that index.

2. Responsibilities

   The various functions within the Gwinnett ARES® are responsible for developing and maintaining the documents indicated within this index.

   The Assistant Emergency Coordinator for Administration is responsible for maintaining this index and releasing all documents submitted for publication.

   All members are responsible for identifying areas that need documentation to help improve the understanding of Gwinnett ARES® operating guidelines by notifying a member of the Planning Committee.

3. Related Publications

   None.

4. Definition of Terms

   ARES®   Amateur Radio Emergency Service® (ARES® and Amateur Radio Emergency Service® are registered service marks of the American Radio Relay League.)

   OPLAN   Operating Plan

   SOG   Standard Operating Guideline

5. Index

   5.1. Operations Support Plans

   OP PLAN 100   National Weather Service Support Plan (Operation SKYWARN) (4/1/02 rev. 7/14/03)

   OP PLAN 200-1 Gwinnett County Support Plan (Operation County Response) (9/6/02)

   OP PLAN 200-2 Gwinnett County Support Plan (Operation Damage Assessment) (9/21/02 rev. 3/27/03)

   OP PLAN 300   Gwinnett Health System (TBD)

   OP PLAN 400   Emory Eastside Medical Center – Snellville (TBD)

   OP PLAN 900   ARES® Training – General (TBD)

5.2. General Operating Guidelines

5.2.1. Administrative Guidelines

ADM 0-1   Index of Operating Plans and Standard Operating Procedures (12/20/05)

ADM 0-2   Amateur Radio Emergency Service® Acronyms and Definitions (11/19/05)

ADM 0-3   Amateur Radio Emergency Service® Related Documents (9/17/04)

ADM 1-1   Gwinnett County Georgia Amateur Radio Emergency Service® Organization Structure (11/19/05)

ADM 1-2   New Member Assimilation (4/25/03)

ADM 1-3   Response Team Organization (5/27/03)

ADM 1-4   Training (Under development)

ADM 2-1   Website Administration (3/24/03)

ADM 3-1   Privacy of Communications (10/23/03)

ADM 4-1   Public Service Event Planning (1/21/05)

5.2.2. Technical Guidelines

TS 1-1   DC Power Connector (3/24/03)

TS 2-1   Standard Sound Card Packet Configuration (5/30/05)

TS 2-2   Not Used

TS 2-3   SEDAN Node Operating Commands (4/10/03)

5.2.3. Logistics Guidelines

LOG 1-1   Grid Location System (3/22/03)

LOG 1-2   Alerting and Activation (8/30/05)

LOG 1-3   Support Assignment Process (6/18/03)

LOG 1-4   Initial Briefing (6/18/04)

LOG 2-1   Supply Support (6/7/04)

LOG 3-1   Facility Survey (3/28/03)

LOG 3-2   GO KITs (9/17/04)

5.2.4. Operations Guidelines

NET 1-1   Net Control Stations (NCS selection/appointment, activity reporting, net preambles) (6/24/05)

NET 1-2   Net Operation (regular, alert, SKYWARN, emergency) (7/23/04)

NET 1-3   Net Frequencies (5/30/05)

NET 2-1   Communications Team Operations - Emergency Operations Center (6/8/04)

NET 2-2   Communications Team Operations – Emory Eastside Medical Center (In Process)

NET 2-3   Communications Team Operations – Gwinnett Health System (In Process)

NET 3-1   Packet Net Operations (5/30/05)

5.2.5.   Safety

SAFETY 1-1 General Safety Guidelines (7/14/03)

SAFETY 1-2 ATV Operation (7/15/03)

5.2.6.   Mobile Communications Facility Operations

MCF 1-1   Trailer Movement (6/6/05)

MCF 1-2   Generator Operation (6/6/05)

6.   Release Information

Stan Edwards. WA4DYD, Emergency Coordinator, is the author of this document.

The date of publication for this document is December 20, 2005, and reflects revised guidelines ADM 0-1, ADM 0-2, ADM 0-3, ADM 1-1 and LOG 1-2.

The document has been reviewed for NIMS compliance.